

Account Executive

Personal

Lines

REMOTE & BLACKROCK, DUBLIN



PRESENTED TO YOU BY i-RECRUIT

Overview

Based in Blackrock, Co. Dublin, our client has grown to become a leading insurance broker within Ireland. In this position you will join an existing sales team to develop and service existing client portfolios predominantly in Personal Lines Insurance, with a strong focus on a highly successful campervan scheme. Once established, you will have your own portfolio of clients to develop.

Responsibilities

- Manage New Business and Renewals quotes and sales
- Claims administration and handling
- Strong focus on achieving a high level of customer service at all times
- Responsibility for dealing with queries/requests in a professional and timely manner
- Implement Company procedures including New Business Development and Renewal Procedures
- Ensure our client's best interests are always served
- Ensure New Business/Renewal targets are achieved
- Inspire client loyalty through efficient and friendly service



Skills / Attributes

- Self-motivated and resourceful, with a proven ability to multi-task and operate successfully under tight deadlines
- Excellent IT skills
- Strong attention to detail and a high level of accuracy
- Excellent verbal and written communication skills
- Effective organisational skills
- Be flexible and demonstrate sound work ethics

Qualifications

- Minimum 1 years' experience in Commercial Lines Insurance
- APA/CIP qualified
- Fully compliant with fitness and probity requirements and CPD requirements
- Competitive salary dependent on experience.



Remote Working

Initially, you'll be working remotely. Going forward, there is some flexibility with regard to continuing remotely or a hybrid of remote and office.

The Package

You wouldn't expect us to disclose the salary range at this early stage, but we're very confident that we'll meet your expectations.



Next...

If we've piqued your interest, we'd be happy to answer any questions that you may have. If you are happy to be considered, we'll need a CV, and after that, there'll be an informal chat.

If both parties are happy, there will be a more formal interview where your experience will be explored.

And if that goes well...welcome to your new job.



A bit about us

We have decades of experience of recruitment, business and commerce, and it shows. Trading since 2018, we're an independent and proud Irish company, working across Bulgaria, Ireland and the UK. We have developed some very smart techniques for finding key staff for our portfolio of clients. It can be hard and laborious work, but it's really effective.

But you know that already, or you wouldn't be sitting there, reading this.

We treat our candidates with a great deal of respect, and because of this, we develop strong relationships with our ever-increasing database of talent.

We never forget that we are dealing with people who are making life changing decisions. We'd be *delighted* to help you on to the next stage of your career.

